

# COMPUTERS FOR TEACHERS | LENOVO LAPTOPS



An integrated professional development and training program is now available to help teachers get the most from their laptop computers & shift to a digital pedagogy. This workshop will help teachers develop the skills, knowledge and abilities needed to facilitate a blend of face-to-face and online learning experiences that engages the digital generation: today's generation of students. Participating in this workshop will help teachers obtain full functionality from their laptop, enhance their digital literacy and engage the current digital generation of students through innovative learning.

## COURSE BENEFITS

Undertaking this training will help teachers:

- enhance their digital literacy
- engage the current digital generation of students
- personalise learning
- spark innovation in learning.

It's a future where teachers enrich learning by making best use of ICT. It's also a future where students use ICT at school as much as they do at home.

Teachers who have ready access to computers are in a much greater position to accelerate their use of ICT in learning by exploring the countless benefits that ICT can bring to education.

## COURSE CONTENT

- Features & Specifications
- Occupational Health and Safety
- About your LENOVO THINKPAD
- Keyboard Shortcuts & Software Applications
- Safety Tips
- Cleaning your Computer
- Think Vantage
- Active Protection System
- Virus Protection
- Setting Passwords
- Recovery Options
- Backing up Files
- Replacing the Battery
- Getting help on the Web
- Setting up a Data Projector
- Burning DVDs and CDs
- Touch Pad – Enabling and Disabling – Sensitivity

## COURSE PREREQUISITES

- Participants must have their own Lenovo Laptop to bring with them
- General computer knowledge would be an advantage but is not a necessity

## COURSE COSTS & INFORMATION

- **Location:** Onsite during or after school hours
- **Duration:** 2 hours
- **Price:** Available Upon Request