



Introducing JOOMLA!

Introduction (Full Day Course)





Course Details:

Booking Information:

To reserve a place in this course please contact Envisage Training or visit our website to enrol online.

Envisage Training:

- Computer Training
- ICT & Software Applications
- Instructor-Led Online Training
- Professional Development
- Room & Equipment Hire
- Training Needs Analysis

Delivery Modes:

- Scheduled Courses
- In-House & On-Site
- Instructor-Led Online Training
- Customised Courses



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Last Updated: Jan 2008
JOOM04

Duration: 1 Full Day

Who should attend:

Ideal for teachers and administration staff who will have the responsibility of adding content to their school website. This workshop will teach you the techniques to add content and images to an existing Joomla website.

Course Pre-requisites:

Participants should be familiar with working in a Windows environment and have a general computer working knowledge.

Content:

- Site planning and setup
- Logging In
- Explanation of Content Editor & Administrator Control Panel
- Adding new content
- Adding Images
- Editing the Calendar
- How to remove unwanted items from the menus
- How to remove unwanted modules
- How to link to external websites
- How to use the media gallery
- Assign rights to users as an administrator
- How to determine your template module positions
- How to create a flyout menu
- How to create Polls
- How to determine the modules for your front page
- How to move a module
- Archiving notes

Related Courses:

Why not extend on what you have learned in this course, and gain the skills needed to unleash the full power of other products and applications. Envisage Training's basic, intermediate, and advanced courses will provide you with the training needed to give you every advantage.