

WHO ARE WE?

Envisage Training is a Brisbane based training company dedicated to delivering quality learning outcomes and to the development of people's capabilities.

Our team prides itself on service excellence, specialising in customised Information Communication Technology and Soft Skills workshops.



ICT TRAINING

MICROSOFT WORKSHOPS

- Access
- Excel
- InfoPath
- PowerPoint
- Project
- Publisher
- SharePoint
- SQL
- Word
- OneNote
- Outlook
- Visio
- Introduction to PC's
- Upgrading to Office 365



APPLE WORKSHOPS (iPad and MacBook)

- Introduction
 - Art & Photo's
 - Music & Video
- All our Apple workshops are delivered by an Apple Certified Trainer**
- Productivity
 - Mac iBook Author
 - Final Cut Pro



ADOBE WORKSHOPS

- Acrobat
- DreamWeaver
- Web Design
- PhotoShop
- Flash
- InDesign
- Illustrator
- Premiere



DON'T SEE YOUR PROGRAM HERE?

Contact us, as we have qualified and highly educated trainers experienced in a wide range of programs.

PROFESSIONAL DEVELOPMENT (SOFT SKILLS)

- Advanced Project Management
- Assertiveness Skills
- Business Analysis
- Business Etiquette
- Business Leadership
- Business Writing
- Change Management
- Client / Customer Service Training
- Client / Customer Service
- Client Relationship Managements
- Communication, Conflict & Dealing with Difficult Behaviours
- Conducting Effective Performance Reviews
- Conflict Resolution
- Coaching – A Leadership Skill
- Dealing with Difficult People
- Effective Communication Skills
- Essential Project Management
- Events Co-ordinating
- Front Office / Receptionist Tool Kit
- Generational Differences
- Introduction to Project Management
- Management Skills for Administration Assistants
- Mastering the Interview
- Motivating your Workforce
- Myers Briggs
- Negotiation For Results
- Presentation Skills
- Professional Communication
- Professionalism in Businesses
- Project Management Essential Skills
- Public Speaking
- Sales Training
- Teamwork and Team Building
- Telephone Skills
- Time Management
- Total Quality Management
- Train the Trainer
- Work / Life Balance
- Writing Proposals

We also offer Personality Profiling, including DISC Training & Myers-Briggs.

Our training is customised and contextualised to meet the specific needs of your organisation. Training is delivered onsite at your premises.

