



Adobe InDesign - Advanced

Full Day Course



Topics Covered:

Handling Page Elements

- Create Duplicate Items
- Handle Text Layouts
- Create Transparency
- Create Anchored Objects
- Manage a Library

Managing Styles

- Import Styles from Microsoft Word Documents
- Create Nested Styles
- Create Related Styles
- Apply Styles in a Sequence
- Manage Style Overrides
- Redefine Styles
- Break the Link to Styles

Developing Complex Paths

- Create Bézier Paths
- Create Clipping Paths
- Create Compound Paths
- Create Type Outlines

Administering External Files

- Import Layered Files
- Merge Data

Working with an XML File

- Integrate XML Content into a Document
- Import XML Content
- Create a Snippet

Creating Dynamic Documents

- Create Interactive Documents
- Insert Footnotes
- Insert Text Variables
- Create Text Conditions
- Create Document Sections

Managing Long Documents

- Create a Book
- Create a Table of Contents
- Create Hyperlinks
- Create Cross-References
- Generate an Index

Exporting InDesign Files in Other Formats

- Export PDF Files
- Export Files for the Web
- Export Files for Animation

Adjusting Print Settings

- Manage Colors
- Preview the Print Output
- Create Print Presets

Course Details:



Booking Information:

To reserve a place in this course please contact Envisage Training or visit our website to enrol online.

Envisage Training:

- Computer Training
- ICT & Software Applications
- Instructor-Led Online Training
- Professional Development
- Room & Equipment Hire
- Training Needs Analysis

Delivery Modes:

- Scheduled Courses
- In-House & On-Site
- Instructor-Led Online Training
- Customised Courses



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InDesign

Duration: 1 Full Day

After attending this Course students will know how to:

Handle page elements.

Manage styles.

Develop complex paths.

Import and export data to external files.

Work with XML files.

Create dynamic documents.

Manage long documents.

Export InDesign files to other formats.

Adjust print settings.

Course Pre-requisites:

Participants should have knowledge of InDesign: Introduction or equivalent.